

Sample ORCA Questionnaire

The questionnaire is to help you gather information you need for the clauses. The questionnaire is not the official version. Be sure to read the clauses carefully.

1. Who are the person(s) within TEST COMPANY 01 (Doing Business As: Test DBA) responsible for determining prices offered in bids/proposals? (FAR 52.203-2)
2. Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) have other plants/facilities at different addresses routinely used to perform on contracts? (FAR 52.214-14), (FAR 52.215-6)

If yes, please provide the following: Place of Performance (Address) of the Other Plants/Facilities, Name(s) of Owner and Operator of Plant/Facilities, Address(es) of Owner and Operator of Plant/Facilities (Street, Address, City, County, State, Zip Code) (FAR 52.214-14), (FAR 52.215-6)

3. Your CCR record indicates that TEST COMPANY 01 (Doing Business As:Test DBA) does not have a Taxpayer Identification Number (TIN). Has TEST COMPANY 01 (Doing Business As:Test DBA) applied for a TIN?

Is TEST COMPANY 01 (Doing Business As:Test DBA) a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States? (FAR 52.204-3), (FAR 52.212-3)

4. For products designated by the Environmental Protection Agency and provided by TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA), does the percentage of recovered material content meet the applicable EPA guidelines? (FAR 52.223-4), (FAR 52.223-9)
5. Do TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) facilities manufacture/process/use toxic chemicals listed in 313(c) of Emergency Planning and Community Right-to-Know? (FAR 52.223-13)

If yes, please answer the following questions as pertains to the facilities that manufacture/process/use toxic chemicals listed in

313(c) of EPCRA. 26. Do the facilities have 10 or more full-time employees (as specified in 313(b)(1)(A) of EPCRA)? (FAR 52.223-13)

Do the facilities meet reporting thresholds of Toxic Chemicals in 313(f) of EPCRA? (FAR 52.223-13)

Are the facilities that manufacture/process/use toxic chemicals in SIC Groups 20-39 or NAICS Sectors 31-33? (FAR 52.223-13)

Are the facilities located in the U.S. or its territories? (FAR 52.223-13)

6. Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) a small business concern that wishes to be considered for status as a labor surplus area (LSA) concern? (FAR 52.219-2)

If yes, indicate the LSA in which the manufacturing or production costs amount to more than 50% of contract price:

7. Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) owned or controlled by a common parent, that files its Federal Income Tax returns on a consolidated basis?(FAR 52.204-3), (FAR 52.212-3)

If yes, please provide the company name and TIN for the common parent.

8. Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA), or any of its principals, currently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? (FAR 52.209-5), (FAR 52.212-3)
9. In the past three-year period, has TEST COMPANY A (DOING BUSINESS AS: TEST DBA), or any of its principals, been convicted or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property? (FAR52.209-5), (FAR 52.212-3)

In the past three years, has TEST COMPANY (DBA) been notified of any delinquent Federal Taxes in an amount that exceeds \$3,000 for which liability remains unsatisfied? (FAR 52.209-5), (FAR 52.212-3)

10. Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA), or any of its principals, presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in Question 9? (FAR 52.209-5), (FAR 52.212-3)
11. Within the past three years, has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) been terminated for cause (default)? (FAR 52.209-5), (FAR 52.212-3)
12. Please list the name of any HUBZone businesses participating in a Joint Venture with TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA). (FAR 52.219-1), (FAR 52.212-3)
13. If there are any Small Disadvantaged Businesses participating in a Joint Venture with TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) please list the names of those companies below. (FAR 52.219-22), (FAR 52.212-3)
14. Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) provide any data to the Government that qualifies as limited rights data or restricted computer software? (FAR 52.227-15)

If yes, please list limited rights data or restricted computer software below:

15. ORCA did not get the Organization type for from CCR. Please enter your organization type. (FAR 52.204-3), (FAR 52.212-3)
16. Your CCR record indicates that TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) is not an SBA certified Small Disadvantaged Business Concern.

Has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) submitted an application to SBA for Small Disadvantaged Business Certification and a decision is pending? (FAR 52.219-22)

17. Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) located in a Small Disadvantaged Business Procurement Mechanism authorized region? (FAR 52.219-22), (FAR 52.212-3)

18. Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to current list)? (FAR 52.222-18), (FAR 52.212-3)

If Yes, has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor.

19. Has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) held previous contracts/subcontracts subject to Federal Acquisition Regulation (FAR) 52.222-26 (Equal Opportunity)? (FAR 52.222-22), (FAR 52.212-3)

20. Are any end products delivered to the Government by TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) foreign (nondomestic) end products? (FAR 52.212-3), (FAR 52.225-2), (FAR 52.225-4), (FAR 52.225-6), (DFARS 252.225-7000), (DFARS 252.225.7020), (DFARS 252.225.7035)

If yes, please list these products and their corresponding country of origin.

21. Has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) filed all required Equal Employment Opportunity compliance reports? (FAR 52.222-22), (FAR 52.212-3)

22. Has TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) held previous contracts/subcontracts subject to affirmative action program requirements? (FAR 52.222-25), (FAR 52.212-3)

Has TEST COMPANY 01 developed and has on file affirmative action programs required by Secretary of Labor? (FAR 52.222-25), (FAR 52.212-3)

23. Does TEST COMPANY 01 (DOING BUSINESS AS: TEST

DBA) provide maintenance, calibration, and/or repair of information technology, scientific and medical and/or office and business equipment? (FAR 52.212-3), (FAR 52.222-48)

If yes, please answer the following questions: Are the items of equipment serviced by TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) commercial items which are used regularly for other than Government purposes, and are sold or traded by TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) in substantial quantities to the general public in the course of normal business operations?

Are the services furnished at prices which are, or are based on, established catalog or market prices?

Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) utilize the same compensation (wage and fringe benefits) plan for all service employees performing work under Government contracts as TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) uses for equivalent employees servicing the same equipment of commercial customers. (FAR 52.222-48)

24. Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) provide services as described in FAR 22.1003-4(d)(1)? (FAR 52.212-3), (FAR 52.222-52)

Are the services described in FAR 22.1003-4(d)(1) by TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations?

Are the services furnished at prices which are, or are based on, established catalog or market prices?

Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) ensure that each service employee who will perform the services described in FAR 22.1003-4(d)(1) spend only a small portion of his/her time (a monthly average of less than 20% of the available hours on an annualized basis, or less than 20% of available hours during the contract period if the contract period is less than a month) servicing the Government contract?

Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) have the same compensation (wage and fringe benefits) plan for all service employees performing work for Government and commercial customers?

- 25.**Your CCR record indicates that has registered the following FSC codes. Please provide whether the place of manufacture for each FSC code below is in the US or outside the US: (FAR 52.225-18).
- 26.**SF 330 part II information submitted to ORCA is transmitted to the Architect-Engineer Contract Administration Support System (ACASS) component of the Contractor Performance Assessment Reporting System (CPARS). SF 330 part II information submitted to ORCA is available to government personnel and to anyone with access to the Internet, that knows your DUNS number. Completing this question does not satisfy the requirement of FAR section 36.603(b). Therefore, if required to do so, you may still need to file a SF330 Part II with the appropriate office(s) or board(s).

Are you interested in applying for Federal architect-engineer contracts under FAR Part 36 and want to enter a SF330, Part II for this office?

View the full instructions on filling out the SF330 Part II information.

List any former firm names used by the office associated with the DUNS number during the last 6 years including the year the name changed was effective and the associated DUNS number (corresponds to block 8a,b,c).

List number of employees by function code and discipline (corresponds to block 9a,b,c). List no more than 20 disciplines.

Disciplines not found above may be added

List the profile codes, experience, and annual average revenue for the last 5 years for the office associated with this DUNS number (corresponds to block 10a,b,c).

Experience not found above may be added

Provide A-E professional services revenues for the office

associated with this DUNS number for the last 3 years (corresponds to block 11a,b,c).

Please enter the name and title of the person certifying the SF330 Part II information:

Are you considered a small business sized concern for NAICS code 541330?

- 27.** Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) do business with the Department of Defense and provide information for provisions in the Defense Federal Acquisition Regulation Supplement (DFARS)?
- 28.** Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation? (DFARS 252.212-7000, DFARS 252.247-7022)
- 29.** Does TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) represent that the prices set forth in this contract are based on the wage rate(s) or material price(s) established and controlled by a foreign government and do not include contingency allowances to pay for possible increases in wage rates or material prices? (DFARS 252.216-7003)

If yes, please select the name of the host Country:

- 30.** Is TEST COMPANY 01 (DOING BUSINESS AS: TEST DBA) effectively owned or controlled by a foreign government? (DFARS 252.209-7002)